

## **AUDIT COMMITTEE**

A meeting of **Audit Committee** will be held on

**Wednesday, 22 June 2011**

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

### **Members of the Committee**

Councillor

Councillor Addis  
Councillor Bent  
Councillor Brooksbank

Councillor Hill  
Councillor Pentney  
Councillor Stringer

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**Our vision is for a cleaner, safer, prosperous Bay**

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For information relating to this meeting or to request a copy in another format or language please contact:

**Lisa Warrillow, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207064**

Email: [democratic.services@torbay.gov.uk](mailto:democratic.services@torbay.gov.uk)

# AUDIT COMMITTEE AGENDA

1. **Appointment of Chairman**  
To appoint a Chairman for the 2011/12 Municipal Year.
2. **Apologies**  
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
3. **Appointment of Vice-Chairman**  
To appoint a Vice-Chairman for the 2011/12 Municipal Year.
4. **Minutes** (Pages 1 - 2)  
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 23 March 2011.
5. **Declarations of interests**
  - (a) To receive declarations of personal interests in respect of items on this agenda  
**For reference:** Having declared their personal interest members and officers may remain in the meeting and speak (and, in the case of Members, vote on the matter in question). If the Member's interest only arises because they have been appointed to an outside body by the Council (or if the interest is as a member of another public body) then the interest need only be declared if the Member wishes to speak and/or vote on the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of personal prejudicial interests in respect of items on this agenda.  
**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Democratic Services or Legal Services prior to the meeting. Definitions and procedures in relation to interests are set out at the start of the agenda.)
6. **Urgent Items**  
To consider any other items that the Chairman decides are urgent.
7. **Terms of Reference** (Pages 3 - 4)  
To note the terms of reference of this Committee as set out in the report.
8. **Audit Progress Summary to 10 June 2011** (Pages 5 - 6)  
To consider a report that set out work that the Audit Commission was currently undertaking.

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| <b>9.</b>  | <b>Annual Audit Fee 2011/12</b><br>To consider a report which confirms the audit work and fees proposed at Torbay Council for the 2011/12 financial year.   | (Pages 7 -<br>10)  |
| <b>10.</b> | <b>Opinion Audit Plan</b><br>To consider a report that set out the audit work that the Audit Commission proposed to undertake for the audit of financial statements and the value for money conclusion 2010/11. | (Pages 11 -<br>32) |
| <b>11.</b> | <b>Annual Governance Statement 2010/11</b><br>To consider a report on the Annual Governance Statement for 2010/11.  | (Pages 33 -<br>54) |
| <b>12.</b> | <b>Head of Internal Audit's Annual Report 2010/11</b><br>To consider a report that provides and overview of the work undertaken by the Devon Audit Partnership.   | (Pages 55 -<br>68) |
| <b>13.</b> | <b>Treasury Management Outturn 2010/11</b><br>To note and endorse the above report.   | (Pages 69 -<br>86) |